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SUBSIDIARY BODY FOR IMPLEMENTATION
Sixteenth session
Bonn, 10 - 14 June 2002
Item 2 (a) of the provisional agenda

PROVISIONAL AGENDA AND ANNOTATIONS

Note by the Executive Secretary

I. INTRODUCTION

1. Arrangements have been made for the sixteenth session of the Subsidiary Body for Implementation (SBI) to be held at the Maritim Hotel, Bonn, in the period from 10 to 14 June 2002.

II. PROVISIONAL AGENDA

2. The provisional agenda for the sixteenth session of the SBI, proposed after consultation with the Chairman, is as follows:

1. Opening of the session.
2. Organizational matters:
   (a) Adoption of the agenda;
   (b) Organization of the work of the session.
3. National communications from Parties included in Annex I to the Convention:
   (a) Consideration of the reviews of national communications from Parties included in Annex I to the Convention;
   (b) Status report on the review of third national communications.
4. National communications from Parties not included in Annex I to the Convention:
   (a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention;
   (b) Report of the workshop on the revision of the guidelines for the preparation of national communications from Parties not included in Annex I to the Convention;

(c) Provision of financial and technical support.

5. Review of the financial mechanism.

6. Implementation of Article 4, paragraphs 8 and 9, of the Convention: progress on the implementation of activities under decision 5/CP.7.

7. Matters relating to the least developed countries: report of the Least Developed Countries Expert Group.

8. Capacity building.

9. Request from a group of countries of Central Asia and the Caucasus, Albania and Moldova regarding their status under the Convention.

10. Preparations for the World Summit on Sustainable Development.

11. Arrangements for intergovernmental meetings:

(a) Eighth session of the Conference of the Parties;

(b) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol;

(c) Programme for future sessions;

(d) Budget for conference services;

(e) Ninth session of the Conference of the Parties.

12. Administrative and financial matters:

(a) Interim financial performance for the biennium 2002-2003: status of contributions as at 31 May 2002;

(b) Possible options for responding to late payment of contributions;

(c) Implementation of the Headquarters Agreement.

13. Other matters:

(a) Proposal by Croatia on land use, land-use change and forestry;

(b) Matters referred to the Subsidiary Body for Implementation by the Subsidiary Body for Scientific and Technological Advice.

14. Report on the session.

III. ANNOTATIONS TO THE PROVISIONAL AGENDA

1. Opening of the session

3. The sixteenth session of the SBI is scheduled to be opened by the Chairman at 10 a.m. on Monday, 10 June 2002.

2. Organizational matters

(a) Adoption of the agenda

4. The provisional agenda for the sixteenth session of the SBI will be presented for adoption.

(b) Organization of the work of the session

5. Parties are invited to refer to the proposed schedule of work contained in annex II to this document and to consult the Daily Programme, published during the session, for a more detailed and updated schedule of work of the SBI.

3. National communications from Parties included in Annex I to the Convention

(a) Consideration of the reviews of national communications from Parties included in Annex I to the Convention

6. **Background:** The SBI, at its fifteenth session, took note of document FCCC/SBI/2001/INF.7 on the third national communications: review and the roster of experts, and agreed to give further consideration to this document and to the matter of finding optimum ways of conducting the review process and of considering its outcomes at its sixteenth session. Document FCCC/SBI/2002/3 responds to this request.

7. **Action:** The SBI may wish to consider the information and suggestions contained in the above-mentioned documents and to provide further guidance on the process of consideration of national communications and of the outcome of their reviews.

(b) Status report on the review of third national communications

8. **Background:** The Conference of the Parties (COP), by its decision 33/CP.7, requested the secretariat to apply the procedures for the review of national communications, including in-depth reviews, as defined in decisions 2/CP.1 and 6/CP.3, to the third national communications submitted by Parties included in Annex I to the Convention (Annex I Parties) in accordance with decision 11/CP.4.[1] The status report on the review of third national communications is contained in document FCCC/SBI/2002/INF.4.

9. **Action:** The SBI may wish to take note of the status report.

4. National communications from Parties not included in Annex I to the Convention

(a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention

10. **Background:** The COP, by its decision 8/CP.5,[2] established a Consultative Group of Experts (CGE) on National Communications from Parties not included in Annex I to the Convention (non-Annex I Parties) with the objective of improving the national communications of these Parties. The COP, by its decision 31/CP.7, extended the term of the CGE for another year to continue its work based on its current mandate, which is annexed to decision 8/CP.5. The COP also provided the CGE with additional mandates: (i) to identify and assess technical problems and constraints that have affected the

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[1] For the full texts of decisions adopted by the Conference of the Parties at its first, third and fourth sessions, see documents FCCC/CP/1995/7/Add.1, FCCC/CP/1997/7/Add.1 and FCCC/CP/1998/16/Add1, respectively.

[2] For the full texts of decisions adopted by the Conference of the Parties at its fifth session, see document FCCC/CP/1999/6/Add.1.

preparation of initial national communications by those non-Annex I Parties that have yet to complete them and to make recommendations for consideration by the subsidiary bodies and (ii) to provide input to the draft improved guidelines for the preparation of national communications of non-Annex I Parties.

11. The COP, by its decision 31/CP.7, also mandated the CGE to conduct two workshops in 2002 with the objective of sharing experience in order to ensure adequate coverage of the matters described above. The first workshop will take place in Bonn, Germany, from 10 to12 April 2002. The report of the workshop will be contained in document FCCC/SBI/2002/INF.3.

12. In accordance with the terms of reference contained in decisions 8/CP.5 and 31/CP.7, the CGE shall meet twice each year. The report of the fourth meeting of the CGE, which took place from 25 to 26 October 2001 in Marrakesh, Morocco, is contained in document FCCC/SBI/2002/2. The fifth meeting of the CGE will take place in Bonn, Germany, prior to the sixteenth session of the SBI. The Chairman of the CGE will make an oral report to the SBI on the results of this meeting.

13. **Action:** The SBI may wish to take note of the information and recommendations contained in the above-mentioned documents, and of the oral report of the fifth meeting of the CGE, and to provide further guidance to the CGE.

(b) Report of the workshop on the revision of the guidelines for the preparation of national communications from Parties not included in Annex I to the Convention

14. **Background:** The COP, by its decision 32/CP.7, decided to continue the process of reviewing the guidelines for the preparation of national communications from non-Annex I Parties in accordance with decision 8/CP.5, with a view to improving these guidelines at the eighth session of the COP. The improvement of the guidelines shall take into account, *inter alia*, information contained in the third compilation and synthesis report (document FCCC/SBI/2001/14) and information contained in national communications submitted as at 31 December 2001, as well as the recommendations of the CGE.

15. Decision 32/CP.7 mandated the secretariat to prepare draft guidelines for the preparation of national communications from non-Annex I Parties in accordance with paragraph 14 above, and background information on national communications from non-Annex I Parties submitted as at 31 December 2001. The draft guidelines and the background information will be considered by representatives from Parties at the inter-sessional workshop, which will take place in Bonn, Germany, from 15 to17 April 2002. The report of the workshop, including draft guidelines, will be contained in document FCCC/SBI/2002/INF.2.

16. **Action:** The SBI may wish to take note of the report of the workshop and to provide further guidance on the preparation of draft guidelines.

(c) Provision of financial and technical support

17. **Background:** The secretariat is mandated by Article 8.2 (c) of the Convention to facilitate the provision of financial and technical support to developing countries, in particular for the preparation of national communications. The secretariat regularly updates information on the provision of financial support through the analysis of responses to a questionnaire distributed to non-Annex I Parties on the status of preparation of their national communications. A table on the current status of preparation of national communications from non-Annex I Parties is posted on the secretariat web site (http://www.unfccc.int/program/nai/ncweb01.html). The information contained in this table has been updated and is made available to Parties in hard copy upon request.

18. Document FCCC/SBI/2002/INF.1 contains information received from the GEF secretariat on the financial support provided to non-Annex I Parties for the preparation of their communications, including

projects proposed by each Party, the funding decisions and the date of first disbursement, and the total amount of funds made available to the Party in accordance with decision 10/CP.2, paragraph 1 (b).[3]

19. In response to the request contained in decision 12/CP.4, the secretariat has made available on the UNFCCC web site a list of projects, submitted by non-Annex I Parties, which aim at reducing emissions by sources, or to increase removals by sinks, of greenhouse gases in accordance with Article 12, paragraph 4 of the Convention (http://www.unfccc.int/program/nai/ncweb02.pdf). This list has been updated, based on new information provided by Parties in their national communications. It is available to Parties in hard copy on request.

20. **Action:** The SBI may wish to take note of the above-mentioned documents and to provide further guidance on facilitating assistance to non-Annex I Parties in particular for the preparation of their national communications.

5. Review of the financial mechanism

21. **Background:** In accordance with Article 11, paragraph 4, of the Convention, the COP, by its decision 3/CP.4, decided to undertake a review of the financial mechanism every four years, on the basis of guidelines contained in the annex to decision 3/CP.4 or as they may subsequently be amended, and to take appropriate measures. The guidelines outlined the objectives, methodology and criteria to be used in order to assess the effectiveness of the financial mechanism. The next review is to be undertaken in 2002.

22. The objective of the review will be to assess how the financial mechanism has conformed with the provisions of Article 11 of the Convention and with the guidance of the COP. The assessment would include an evaluation of (a) the effectiveness of the activities funded by the financial mechanism in implementing the Convention, (b) the effectiveness of the financial mechanism in providing financial resources on a grant or concessional basis, including for the transfer of technology, for the implementation of the objective of the Convention and (c) the effectiveness of the financial mechanism in providing resources to developing country Parties under Article 4.3 of the Convention.

23. **Action:** The SBI may wish to initiate action towards the review of the financial mechanism by the eighth session of the Conference of the Parties (COP 8) and to provide the secretariat with guidance on how it should facilitate the review process.

6. Implementation of Article 4, paragraphs 8 and 9, of the Convention: progress on the implementation of activities under decision 5/CP.7

24. **Background:** The COP, by its decision 5/CP.7, identified additional actions needed to address the implementation of Article 4, paragraphs 8 and 9, of the Convention. By the same decision, the secretariat was requested, *inter alia*, to organize a workshop on the status of modeling activities to assess the adverse effects of climate change and the impact of response measures already implemented on individual developing country Parties; the workshop should also discuss how to enhance the participation of developing country experts in such efforts. The results of this workshop should be reported to the COP at its eighth session. The Chairman of the SBI will make an oral report on progress in implementing decision 5/CP.7, including on the above mentioned workshop, which will take place in Bonn, Germany, from 16 to 18 May 2002.

25. **Action:** The SBI may wish to take note of the information provided in the oral report on the workshop. The SBI may also wish to review progress made on the activities and recommendations

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[3] The full text of decisions adopted by the Conference of the Parties at its second session, see document FCCC/CP/1996/15/Add.1.

contained in the above-mentioned decision and to refer this item to the Subsidiary Body for Scientific and Technological Advice for its consideration, if deemed necessary.

7. Matters relating to the least developed countries: report of the Least Developed Countries Expert Group

26. **Background:** The COP, by its decision 29/CP.7, established a least developed countries expert group (LEG). It also requested the secretariat to facilitate the work of the LEG in accordance with the terms of reference included in the annex to the same decision. According to these terms of reference, the LEG shall convene twice each year, and shall propose a programme of work for the remainder of its term for consideration by the SBI at its sixteenth session. The secretariat received 12 nominations of experts, and organized the first meeting of the LEG at Arusha, Tanzania, from 26 to 28 February 2002. The report of the meeting, the composition of the LEG and its programme of work are contained in document FCCC/SBI/2002/5.

27. **Action:** The SBI may wish to take note of the composition of the LEG and to consider the information and the programme of work contained in the above-mentioned document. The SBI may wish to provide the LEG with further guidance as deemed necessary.

8. Capacity building

28. **Background:** The COP, by its decisions 2/CP.7 and 3/CP.7, adopted the frameworks for capacity building in developing countries and in countries with economies in transition. It requested the secretariat (i) to cooperate with the GEF as an operating entity of the financial mechanism, its implementing agencies and other entities for capacity building to facilitate the implementation of the framework for developing countries; (ii) to cooperate with multilateral and bilateral institutions to facilitate the implementation of the framework for countries with economies in transition; and (iii) to collect, process, compile and disseminate the information needed by the COP and the subsidiary bodies for monitoring progress in the implementation of these frameworks. The secretariat will make an oral report on progress made so far to implement the frameworks.

29. **Action:** The SBI may wish to take note of the information provided in the oral report and to take actions as it may deem necessary to further advance the implementation of the frameworks on capacity building.

9. Request from a group of countries of Central Asia and the Caucasus, Albania and Moldova regarding their status under the Convention

30. **Background:** In a letter to the Executive Secretary, dated 27 July 2001, the countries of Central Asia and the Caucasus and Moldova (CACAM) sought clarification on two issues: a clear definition of the term "developing countries" or a reference to relevant legal texts containing such a definition, and the status of the CACAM countries in the context of decisions of the Convention and its Kyoto Protocol, including those prepared at the resumed sixth session of the Conference of the Parties (COP 6)(FCCC/CP/2001/12). The CACAM countries were of the view that the reference to "developing countries" in some of the decisions proposed for adoption at COP 7, *inter alia,* on capacity building, development and transfer of technology and additional guidance to an operating entity of the financial mechanisms, introduced an ambiguity into the status of their countries. Pending the resolution of these matters, the CACAM countries proposed that all references to " developing countries" in the decisions should be changed to "developing countries and other Parties not included in Annex I". Albania joined this group at COP 7 after the original letter had been published.

31. After considering the request from the group of countries of Central Asia and the Caucasus, Albania and Moldova (CACAM) regarding their status under the Convention, the COP, by its decision 35/CP.7, took note of the comments expressed by Parties concerning the need to give consideration to the implications of the request, and in particular to its legal aspects, and invited the SBI to give further consideration to the afore-mentioned request and to make recommendations thereon to the Conference of the Parties.

32. **Action:** The SBI may wish to give further consideration to the request from the CACAM countries and to make recommendations thereon to the COP.

10. Preparations for the World Summit on Sustainable Development

33. **Background:** The COP, at its seventh session, adopted the Marrakesh Ministerial Declaration (decision 1/CP.7) as its input to the World Summit on Sustainable Development (WSSD). It requested the President of the COP and the Executive Secretary to participate actively in the preparatory process for the Summit and in the Summit itself, and to provide a report to the COP at its eighth session.

34. The Marrakesh Ministerial Declaration was presented to the second session of the preparatory committee for the WSSD, which met from 28 January to 8 February 2002. The President of the COP is expected to participate in the fourth session of the preparatory committee to be held from 27 May to 7 June 2002. The WSSD is to be held from 26 August to 4 September 2002.

35. **Action:** The SBI may wish to take note of the action taken.

11. Arrangements for intergovernmental meetings

36. **Background:** The SBI will have before it document FCCC/SBI/2002/4 prepared by the secretariat, containing information on the following items.

(a) Eighth session of the Conference of the Parties

37. **Background:** By its decision 37/CP.7, the COP noted with appreciation the expression of interest by the Government of India to host COP 8 and requested the Executive Secretary to continue consultations with the Government of India and to report to the President by 24 November 2001. The COP also requested the Bureau to decide on the venue of COP 8. At its meeting held on 17 January 2002 in Bonn, the COP 7 Bureau accepted the generous offer of the Government of India to host COP 8. This was later communicated to all Parties by the secretariat in an information note dated 28 January 2002. The Bureau requested the Executive Secretary to conclude a host country agreement with the Government of India on arrangements for COP 8.

38. The document will include a list of possible elements for a provisional agenda for the session and suggestions concerning the organization of work for the sessions of the subsidiary bodies and the Conference, and the organization of a high-level segment.

39. **Action:** The SBI may wish to consider the possible elements for inclusion in the provisional agenda for COP 8 as well as the organization of the session contained in the above-mentioned document and to provide the secretariat with further guidance.

(b) Arrangements for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

40. **Background:** Parties may recall that the Kyoto Protocol shall enter into force on the ninetieth day after the date on which not less than 55 Parties to the Convention, incorporating Parties included in Annex I which accounted in total for at least 55 per cent of the total carbon dioxide emissions for 1990 of

the Parties included in Annex I, have deposited their instruments of ratification, acceptance, approval or accession with the Secretary-General of the United Nations. Any instrument deposited by a regional economic integration organization shall not be counted as additional to those deposited by States members of the organization. (See Article 25, paragraph 1 and 4, of the Kyoto Protocol). In accordance with Article 13 of the Protocol, the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (COP/MOP 1) shall be convened by the secretariat in conjunction with the first session of the COP that is scheduled after the date of entry into force of the Protocol. The Protocol and the Marrakesh Accords provide for a considerable number of decisions to be adopted at COP/MOP 1. Moreover, there are a number of procedural issues to be considered in the context of launching a new intergovernmental body, such as organization of the sessions of the COP and the COP/MOP, the election of officers and the preparation of draft rules of procedure and financial procedures for the COP/MOP. These issues and a number of questions have been raised in the document (FCCC/SBI/2002/4) for consideration by the SBI.

41. **Action:** The SBI may wish to begin considering preparations for COP/MOP 1 of the Kyoto Protocol, in anticipation of its entry into force, to develop recommendations to the COP and the COP/MOP, and provide the secretariat with further guidance.

(c) Programme for future sessions

42. **Background:** At the meeting of the COP 7 Bureau held on 17 January 2002, some members expressed concern about the way the Convention process is organized, in particular the pattern of meetings of Convention bodies and the large number of workshops that have become a feature of the process and the impact of this on the work of the secretariat and delegations. Reference was also made to concerns expressed by one delegation about the negotiating process (see FCCC/CP/2001/MISC. 9). The Bureau called for an examination of the format, efficiency and structure of the work of the COP and the subsidiary bodies in the light of available resources. The President invited the secretariat to prepare a paper on the issues raised, for consideration at the sixteenth session of the SBI. A section on the issues has been included in document FCCC/SBI/2002/4 for this purpose.

43. **Action:** The SBI may wish to consider issues surrounding the organization of the intergovernmental process on climate change, to develop recommendations to the COP, and to provide the secretariat with further guidance.

(d) Budget for conference services

44. **Background:** The Conference of the Parties, by its decision 6/CP.6 on the institutional linkage of the Convention secretariat to the United Nations,[4] invited the United Nations General Assembly to decide at its fifty-sixth session on the issue of meeting the conference-servicing expenses of the Convention from its regular budget, taking into account the views expressed by member States. During consideration by the Second Committee of the General Assembly of the agenda item entitled "Protection of the global climate for present and future generations of mankind", a document on the programme budget implications (A/C.2/56/L.50) was presented to the Second Committee. This document proposed a change in the financial arrangements for the provision of conference services for the meetings of the UNFCCC, whereby conference services for the UNFCCC would be extended on a reimbursable basis. However, the Fifth Committee, which has responsibility for the consideration of finance and budgetary matters, was not presented with the document (A/C.2/56/L.50) nor had it considered this particular matter by the time it adjourned on 24 December 2001.

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[4] For the full text of decisions adopted by the Conference of the Parties at its sixth session, see document FCCC/CP/2000/5/Add.2 and FCCC/CP/2001/5.

45. The General Assembly, on the basis of the report of the Fifth Committee (A/56/737), adopted resolution A/RES/56/242 entitled "Pattern of conferences", which approved the draft biennial calendar for conferences and meetings of the United Nations for 2002-2003 (A/56/32), as submitted by the Committee on Conferences. The draft biennial calendar includes the meetings of the subsidiary bodies of the COP as well as the eighth and ninth sessions of the COP of the UNFCCC in the calendar for the years 2002-2003. The resolution also "authorized the Committee on Conferences to make any adjustments to the calendar of conferences and meetings for 2002-2003 that may become necessary as a result of actions and decisions taken by the General Assembly at its 56th session".

46. The United Nations Secretariat has advised the UNFCCC secretariat that it intends to raise this matter at the Fifth Committee at the resumed session of the General Assembly. The Fifth Committee is expected to consider the biennial calendar of meetings and conferences and the budgetary and financial implications at its meeting in May 2003 and is expected to clarify whether the conference-servicing expenses of the Convention for the biennium 2002-2003 are to be covered from the budget of the United Nations.

47. The Conference of the Parties, by its decision 38/CP.7 on the programme budget for the biennium 2002-2003, approved a contingency budget for conference services in the event that the General Assembly decides that the UNFCCC should finance its own conference services. The implementation of this contingency budget would result in an increase of over 17 per cent in the core budget contributions of Parties.

48. **Action:** The Executive Secretary will provide an oral report and the latest developments concerning the conference services budget. In the light of this information, the SBI may wish to consider any financial implications of the General Assembly decision and to take any action it deems necessary.

(e) Ninth session of the Conference of the Parties

49. **Action:** In accordance with the calendar of meetings of Convention bodies for 2002-2007 adopted by the COP at its seventh session, the second sessional period in 2003 is scheduled from 1 to 12 December 2003 (See FCCC/CP/2001/13/Add.4, section V). The SBI may wish to invite Parties interested in hosting the ninth session of the Conference of the Parties (COP 9) to present offers for consideration by the SBI at its sixteenth session. The SBI, after considering any such offers, may wish to recommend, for adoption by COP 8, a decision on the host country for COP 9, and also to request the secretariat to start planning for COP 9 with the designated host country and to enter into the necessary agreement.

12. Administrative and financial matters

(a) Interim financial performance for the biennium 2002-2003: status of contributions as at 31 May 2002

50. **Background:** Information on the latest status (as at 31 May 2002) of contributions by Parties to the core budget, the Trust Fund for Participation in the UNFCCC Process and the Trust Fund for Supplementary Activities is contained in document FCCC/SBI/2002/INF.5. It is to be noted that it would be too early to prepare an income and expenditure report for 2002 at this stage, and that such a report will be presented to the seventeenth session of the SBI.

51. **Action:** The SBI may wish to express its appreciation to the Parties that have made prompt contributions to the core budget, especially those which have made voluntary contributions to the other trust funds. The SBI may also wish to urge Parties that have not yet made their contributions to do so in a timely manner.

(b) Possible options for responding to late payment of contributions

52. **Background:** Upon considering the report by the Executive Secretary on options for responding to late payment of contributions (see FCCC/SBI/2000/2) and the outcome of the informal consultations, the SBI, at its fifteenth session, decided to postpone further consideration of this sub-item until its sixteenth session with a view to recommending a draft decision for adoption by the COP at its eighth session. The draft decision is contained in Annex I to the report of the fifteenth session of the SBI (FCCC/SBI/2001/18).

53. **Action:** The SBI may wish to continue further discussion on this sub-item and to recommend a draft decision to the COP for adoption at its eighth session.

(c) Implementation of the Headquarters Agreement

54. **Background:** At its previous sessions, the SBI considered the implementation of the Headquarters Agreement between the United Nations, the UNFCCC and the Government of Germany, specifically with respect to office space for the secretariat, conference facilities, visas for delegations and, with regard to visas, residence status and work permits for family members of the secretariat. It requested the host Government and the Executive Secretary to report on progress at its next session.

55. **Action:** Representatives of the host Government and the secretariat will make oral presentations on further progress made. The SBI may wish to consider the information provided and to take any actions it deems necessary.

13. Other matters

(a) Proposal by Croatia on land use, land-use change and forestry

56. **Background:** The Government of Croatia submitted a request to consider its forest management activities under Article 3, paragraph 4, of the Kyoto Protocol (see FCCC/CP/2001/MISC.6/Add.2). The COP, at its seventh session, took note of this request and requested the SBI to consider it at its sixteenth session (see FCCC/CP/2001/13, para. 96).

57. **Action:** The SBI may wish to refer this sub-item to the SBSTA for further consideration.

(b) Matters referred to the Subsidiary Body for Implementation by the Subsidiary Body for Scientific and Technological Advice

58. Any matters which are referred to the SBI by the SBSTA at their sixteenth sessions for further consideration will be taken up under this item.

14. Report on the session

59. The SBI may wish to adopt conclusions and authorize the Rapporteur to complete the report after the session under the guidance of the Chairman and with the assistance of the secretariat. Subject to the availability of sufficient time for their translation, conclusions will be made available in the six official languages of the United Nations.

Annex I

DOCUMENTS BEFORE THE SUBSIDIARY BODY FOR IMPLEMENTATION AT ITS SIXTEENTH SESSION

Documents prepared for the session

FCCC/SBI/2001/18	Report of the Subsidiary Body for Implementation on its fifteenth session, Marrakesh, 29 October - 8 November 2001
FCCC/SBI/2002/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBI/2002/2	National communications from Parties not included in Annex I to the Convention. Report of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention
FCCC/SBI/2002/3	National communications from Parties included in Annex I to the Convention. Consideration of the reviews of national communications from Parties included in Annex I to the Convention
FCCC/SBI/2002/4	Arrangements for intergovernmental meetings. Note by the Executive Secretary
FCCC/SBI/2002/5	Matters relating to the least developed countries: report of the work of the Least Developed Countries Expert Group
FCCC/SBI/2002/INF.1	National communications from Parties not included in Annex I to the Convention. Information on activities taken by the Global Environment Facility
FCCC/SBI/2002/INF.2	National communications from Parties not included in Annex I to the Convention. Proposed revised guidelines for the preparation of national communications from Parties not included in Annex I to the Convention
FCCC/SBI/2002/INF.3	National communications from Parties not included in Annex I to the Convention. Report of the workshop of the Consultative Group of Experts
FCCC/SBI/2002/INF.4	National communications from Parties included in Annex I to the Convention. Status report on the review of third national communications
FCCC/SBI/2002/INF.5	Administrative and financial matters. Status of contributions as at 31 May 2002

Other documents for the session

FCCC/SBI/2000/2	Administrative and financial matters. Late payment of contributions: response options. Note by the Executive Secretary
FCCC/SBI/2001/14	National communications from Parties not included in Annex I to the Convention. Third compilation and synthesis of initial national communications from Parties not included in Annex I to the Convention
FCCC/SBI/2001/15	National communications from Parties not included in Annex I to the Convention. Report of the Consultative Group of Experts to the subsidiary bodies
FCCC/SBI/2001/INF.7	National communications from Parties included in Annex I to the Convention. Status report on in-depth reviews
FCCC/CP/2001/12	Other matters. Letter from the Central Asia, Caucasus and Moldova countries on their status under the convention
FCCC/CP/2001/13 and Add.1-4	Report of the Conference of the Parties on its seventh session, held at Marrakesh from 29 October to10 November 2001
FCCC/CP/2001/MISC.6 /Add.2	Implementation of the Buenos Aires Plan of Action: Adoption of the decisions giving effect to the Bonn agreements. Draft decisions forwarded for elaboration, completion and adoption. Land use, land-use change and forestry. Note by the secretariat. Addendum
FCCC/CP/2001/MISC.9	Closure of the session. Views from a Party

Annex II

PROPOSED SCHEDULE OF WORK FOR THE SIXTEENTH SESSION OF THE SUBSIDIARY BODIES

	Monday 3 June	Tuesday 4 June	Wednesday 5 June	Thursday 6 June	Friday 7 June	Saturday 8 June
10 a.m. to 1 p.m.			SBSTA items 1, 2, 3, 4 (a), (b), (c)	SBSTA items 8, 9, 6,10 INFORMALS	INFORMALS	INFORMALS
3 p.m. to 6 p.m.			SBSTA items 4 (d), (e), 5, 7 INFORMALS	SBSTA items (continued) INFORMALS	INFORMALS	
	Monday 10 June	Tuesday 11 June	Wednesday 12 June	Thursday 13 June	Friday 14 June	
10 a.m. to 1 p.m.	SBI items 1, 2, 3, 4, 5 INFORMALS	INFORMALS	INFORMALS	SBSTA items 3 to 11 INFORMALS	SBI items 3 to 14	
3 p.m. to 6 p.m.	SBI items 6,7, 8, 9, 10, 11, 12, 13 INFORMALS	INFORMALS	INFORMALS	SBSTA items (continued) INFORMALS	SBI items (continued)	

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